

# KulturPoetik

## Stylesheet

*Please follow these instructions as closely as possible –  
you will save us a lot of work and save yourself trouble in having to answer queries.*

### A. Manuscripts

We need:

- A text file either produced in a current version of Microsoft Word (if you use a different word processor please send an rtf-file). Please send this file to j.blank@mx.uni-saarland.de (a printout is not generally necessary).
- An abstract (8-12 lines), preferably in German. If this is not possible, we can translate an English abstract.

The text file should follow certain rules:

- Please avoid elaborate layouting, tabs or multiple spaces. Insert two line spaces before and one line space after each heading. Do not use line spaces between paragraphs or indent paragraph openings. Displayed quotations should be marked by using \$ at the beginning and the end of the quote. Please use a standard font (like Times New Roman) in 12 pt.
- If you are using Word, we will gladly send you a template file which will provide you with the necessary layouts (headings, extracts, etc.).

Please pay attention to:

- The difference between hyphen (-) and dash (–).
- The correct use of quotation marks: » « or › ‹. (Quotations which are embedded in a quotation are marked by ›single quotation marks‹.)
- **Footnote indicators** always follow the punctuation mark (full stop, comma, semicolon, colon, exclamation mark, question mark).
- If the end of the quote coincides with the end of the sentence, the full stop follows the quotation mark (whether the quote ends with a full stop or not).
- **Titles** of literary or other works which occur in the main text are generally set in italics. This also applies to titles in footnotes but of course not to all bibliographical references.
- **Dates:** For main text use full format (9 October 2002), in references and brackets numbers only (9.10.2002).

## B. Quotations

**Short quotations** are put in double quotation marks (« »).

Quotations embedded within another quotation are put in single quotation marks (› ‹).

**Long quotes** (more than three lines) form a separate paragraph without quotation marks, with the beginning and end marked by \$.

**Any insertion** by the author is put into square brackets (without further information like author initials).

**Omissions** within quotations are marked by three dots in square brackets [...]. Omissions at the beginning and/or end of the quote do not have to be marked (since it is impossible not to omit something at the beginning or the end of a quotation).

**Please note the following rules** for quotations and other references:

- **Bibliographical references** contain the author's (or editor's) complete name, the title and subtitle of the work, and the place and year of publication. First names should not be abbreviated and should always precede the surname of the author/editor.
- The footnote containing the first reference to a title contains all the necessary information (see above). Later footnotes can use the author's name and the number of the first footnote in which the reference occurred. A short title need only be used if you quoted more than one work by that author in the same note:  
Engel (note 43), p. 61.  
or  
Lamping, *Moderne Lyrik* (note 19), p. 13.
- If the same title follows in the next note, use 'Ibid.':  
Ibid., p. 243.
- If the title and the number of the page are identical, use simply:  
Ibid.
- Please do not use the abbreviation *loc. cit.*

**First references in footnotes should look like this:**

a) ***Independent publication:***

Michael Winkler, *George-Kreis*. Stuttgart 2<sup>nd</sup> edn. 1976, p. 24 f.

b) ***Dissertation***

Fritz Bierbichler, *Rilke und Heidegger – Sein oder Nicht-Sein?* Diss. Tübingen 1996.

c) ***Contribution to an edited volume:***

Gerhard Neumann, »Rede, damit ich dich sehe«. *Das neuzeitliche Ich und der physiognomische Blick*. In: Ulrich Fülleborn/Manfred Engel (ed.), *Das neuzeitliche Ich in der Literatur des 18. und 20. Jahrhunderts. Zur Dialektik der Moderne*. Ein internationales Symposium. München 1988, pp. 71-107; here p. 87.

d) ***Contribution to collection of essays by a single author:***

Oscar Seidlin, *Das hohe Spiel der Zahlen: Die Peeperkorn-Episode in Thomas Manns *Zauberberg**. In: O.S., *Klassische und moderne Klassiker. Goethe – Brentano – Eichendorff – Gerhart Hauptmann – Thomas Mann*. Göttingen 1972, pp. 103-126; here p. 105-108.

e) ***Journal article:***

Hans Helmut Hiebel, *Mißverstehen und Sprachlosigkeit im »Bürgerlichen Trauerspiel«*. *Zum historischen Wandel dramatischer Motivationsformen*. In: *Jahrbuch der deutschen Schillergesellschaft* 27 (1983), pp. 124-153.

*The number of the issue is only necessary if each number has a paging of its own:*

Manfred Engel, *Werden zu viele Zitierregeln als lästig empfunden?* In: *DU* 33 (1999) 4, pp. 99-199.

You can use all established abbreviations for journals like *GLL*, *GQ*, *MLN*, *PMLA*, etc.

f) **Publication in a newspaper:**

Wolfgang Frühwald, Palimpsest der Bildung. Kulturwissenschaft statt Geisteswissenschaft. In: Frankfurter Allgemeine Zeitung, 8 May 1996, p. 41.

g) **Online publications:**

Tobias J. Knoblich, Kulturwissenschaft als Beruf. In: Kulturation. Online-Journal für Kultur, Wissenschaft und Politik 1/2010; [www.kulturation.de/ki\\_1\\_text.php?id=48](http://www.kulturation.de/ki_1_text.php?id=48) (23 August 2011).

*Online editions of newspapers are quoted with the dates of publication and of last access:*  
Alexander Cammann, Über allem thront das Warenhaus. Endlich gibt es eine Gesamtausgabe der Feuilletons von Siegfried Kracauer. In: Die Zeit, 21 July 2011; [www.zeit.de/2011/30/L-Kracauer/seite-1](http://www.zeit.de/2011/30/L-Kracauer/seite-1) (23 August 2011).

## C. Illustrations

Please discuss your choice of illustrations with us in good time.

- We need scans with a resolution of at least 300 dpi, using TIFF or JPEG files.
- Please do not insert the image files into the manuscript, but send them separately via e-mail or on a CD. The text passage referring to the illustration should be annotated (Ill. 1) etc. Then list the captions at the end of the document, e.g.  
Ill. 1: Adalbert Stifter, *Die Bewegung* (Oil on canvas, ca. 1858).
- In the case of copyright material, it is the author's responsibility to obtain reproduction rights.

## D. Length of contributions

### Papers

should be 15 to 20 pages in print (maximum).

Forum contributions and KulturKlassiker are usually significantly shorter.

### Reviews of a single book

have three pages (including all notes).

For **reviews of more than one book** we will have to decide on an individual length.

One page in print is usually about 2900 characters in the Articles section and ca. 3600 characters in the Forum and Reviews sections.

If you have any questions, please contact the editorial staff. E-mail: [j.blank@mx.uni-saarland.de](mailto:j.blank@mx.uni-saarland.de)

Thank you very much!

The editors